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JNTUH-Formation of Safety Clubs.



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by JNTU. Act No. 30 of 2008)
Kukatpally, Hyderabad – 500085, Telangana (India)

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REGISTRAR

CIRCULAR

Circular No. RO / Formation of Safety Clubs /2022 Date 24.12.2022

Sub: Registrar's Office JNTUH – Formation of “**Safety Clubs**” for **Safety and Security of the students** in all Educational Institutions– Reg.

- Ref:** 1. D.O.Lr.No.TSCHE/CMO/ Security of Students/2022 17.12.2022 of the Chairman, TSCHE, Government of Telangana.
2. Note Orders of the Vice-Chancellor dated 24.12.2022.

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The Government of Telangana proposed to form “Safety Clubs” in all Government/ Government aided Schools, Colleges, and Universities of Telangana State in order to create awareness and bring ownership for various issues relating to safety among the Students Community and the managements of Educational Institutions. And will be reviewed by the Government of Telangana periodically (Copy enclosed).

Therefore, All the Principals of the Constituent Colleges and Directors of Academic Units of the University and the Principals of all the Autonomous and Affiliated Colleges of the University are requested to follow the Instructions mentioned in the enclosures and follow accordingly.

Encl: As above.


REGISTRAR

To
All the Principals of the Constituent Colleges.
The Directors of all the Academic Units of the University.
The Principals of all the Autonomous and Affiliated Colleges.
Copy to P.A. to Vice-Chancellor, P.A. to Rector, P.A. to Registrar.

**Note on formation of "Safety Clubs" in all
Government/Government aided/Private/Autonomous schools,
Colleges, Universities and all other such Institutions in Telangana
State**

The Safety and Security of the Students in the Educational Institutions is of utmost concern and importance to the Government. The responsibility for the safety and security of the children in the educational institutions lies primarily with the concerned Institutional Authorities. It is the bounden duty of the schools to provide congenial environment to the children, where they feel safe and free from any form of physical or emotional abuse or harassment.

In this regard, the Government vide G.O.Ms.No.36, School Education (Genl.) Department, dated 16.11.2017, have issued elaborate instructions enumerating a series of steps to be taken by the Educational Institutions for the safety and security of children.

The Government have further constituted a Committee recently vide G.O.Rt.No.136, School Education (Genl.II) Department, dated 10.11.2022 for the purpose of framing guidelines for ensuring safety of Children.

In Pursuance of the measures to be taken, it is proposed for formation of "Safety Clubs" in all Government/Government aided Schools, Colleges and Universities in the State of Telangana in order to create awareness and bring ownership for various issues relating to safety among the Student Community and the managements of Educational Institutions. The major focus areas to be covered by Safety Clubs will include but not be limited to: Safety against Sexual abuse, Cyber Safety, Safety against Substance Abuse, Traffic and Road Safety, Campus Safety and Safety of Students in and around the institution including Hostels, Transport, etc in the State of Telangana. The Local Jurisdictional Police will closely work with Managements of Educational Institutions and extend 360° support to "Safety Clubs" towards achieving their goals and objectives in a process based manner.

The Managements of Educational Institutions and the Safety Clubs shall work in partnership and close co-ordination with local jurisdictional Police and other Government agencies for achieving the set goals and objectives.

Objectives

The overarching objective of the initiative of "Safety Clubs" is to empower students of all Educational Institutions in the State of Telangana through awareness and Skill development activities, whereby they will develop a sense of responsibility towards Personal and Community Safety in the campus and in the neighborhoods where they live.

"Safety Clubs" will equip and empower the student community with appropriate knowledge and skills in tackling various safety related challenges being or likely to be faced by them either in the present or in future and develop them as young ambassadors and change leaders for the rest of the community in promoting safe and secure environment in the local communities.

The interventions introduced through this programme will help in transforming young citizens into active stakeholders and partners in the process of ensuring safety and security of themselves and of local communities in their neighborhood.

"Safety clubs" will focus on the following domains, with each domain being assigned to a separate club as follows.

- 1) Safety Against Sexual Abuse
- 2) Safety Against Substance Abuse
- 3) Cyber Safety
- 4) Campus Including Hostel Safety
- 5) Transport Safety
- 6) Traffic and Road Safety

Each Club will have 5 or more students as members with the following structure.

- Captain
- Vice Captain
- Others as Members

Monitoring Structure of "Safety Clubs":

The "Safety clubs" will have a 3-tier structure of monitoring, namely, at Educational Institution level, at District Level and at State Level.

Institution Level Monitoring Committee:

Representative	Role
Head of the Institution	Chairperson
A Teacher/Lecturer/Professor	Mentor and Convener of the Committee
One Student Representative from each of Safety clubs covering Active Thematic Areas i.e., [Safety against Sexual abuse, Cyber Safety, Safety against Substance Abuse, Campus Including Hostel Safety, Transport Safety, Traffic and Road Safety, etc.]	Members
A Nominee of Parents Teacher Association	Member
SHO of Local Police Station or his representative	Member
SHO Traffic PS or his representative	Member

District Level Monitoring Committee:

Representative	Role
Collector/Addl. Collector - Local Body	Chairperson
CP/SP/Addl. SP Admin or equivalent of the Unit	Convener
District Education Officer (DEO)	Member
District Intermediate Education Officer (DIEO)	Member
Regional Manager of TSRTC	Member
Head of SHE Teams for the District/Unit	Member
District Traffic Police In-charge (Inspector or above)	Member
District Welfare Officer- Women & Child Department	Member
One Nominee from a reputed NGO with local presence	Invitee

State Level Monitoring Committee:

1. The Secretary, Education Department - Chairperson
2. The Director General of Police, Telangana.
3. The Addl. Director General of Police, Women Safety - Convener
4. The Director School Education, Telangana
5. The Secretary Technical Education, Telangana
6. The Chairman, TS Council for Higher Education, Telangana
7. The Secretary to Government, Women and Child Welfare Department, Telangana.
8. The Principal Secretary to Government, Home Department, Telangana.
9. The Secretary, Telangana State Social Welfare Residential Educational Institutions Society.
10. All the Vice Chancellors & Registrars of Universities (Government, Private & Autonomous)
11. The Secretary, Telangana State Scheduled Castes Welfare Residential Educational Institutions Society, Hyderabad.
12. The Secretary, Telangana State Scheduled Tribal Welfare Department, Hyderabad
13. The Secretary, Telangana State Backward Class Welfare Department, Hyderabad.
14. The Secretary, Telangana State Minority Welfare Department, Hyderabad.
15. The Secretary, Telangana State Residential Educational Institutions Society, Hyderabad (TS REIS).
16. The Secretary, TS SCWREIS, Hyderabad.
17. The Secretary, TS STWREIS, Hyderabad.
18. The Secretary, TS BCWREIS, Hyderabad.
19. The Secretary, TS MWREIS, Hyderabad.

Duties of the Monitoring Committees:

State Level Monitoring Committees Committee:

The State Level Monitoring Committee shall provide necessary policy and implementation frame work from time to time and shall draw up an Annual Calendar of events at the beginning of each academic year and circulate the same to the District Level Committees who In turn will disseminate the information to all the Educational Institutions in the respective Jurisdictions. The State Level Committee shall also develop a KPI system for monitoring the performance of all safety clubs across the state using a technology platform and institute a reward and recognition system for regular implementation at the State Level.

The Women Safety Wing of Police Department will work in close co-ordination with Education Department and ensure smooth functioning of safety clubs as envisaged.

The State Level Monitoring Committee shall meet regularly and ensure implementation of Policy Frame Work.

District Level Monitoring Committee:

The District Level Monitoring Committee will provide necessary leadership and guidance and ensure that the Individual Institution Level Committees discharge their roles and responsibilities diligently in the interest of efficient functioning of Safety Clubs in all Educational Institutions under its Jurisdiction. It shall monitor the performance of institutional level safety clubs and organize a reward and recognition system from time to time.

The District level Committees shall also ensure that the programmes given by the State Level Committee are conducted by each Educational Institutions as per the schedule.

Institutional Level Monitoring Committee:

The Institution Level Monitoring Committee shall implement Annual Calendar of Events, Schemes, projects and other guidelines issued by the State-Level Committee from time to time. The District Level Committee will supervise the implementation of the directions of State-Level Committee at each institution level.

The SHO of Local Law and order/Traffic Police Station/their representatives along with District SHE Teams will liase with the concerned educational institutions and support the functioning of safety clubs in a healthy manner by mobilizing/providing necessary resources/expertise by involving all the stakeholders in the society.

Methodology - The Process- Steps:

The Process- Steps for implementation of the scheme shall include the

following:

1. Formation and Running of Safety Clubs in educational institutions as per the guidelines within the time frame prescribed.
2. Publication of Annual Calendar of Activities and institutionalizing the same over a period of time in a process based manner.
3. Conduct of Train the Trainer programs periodically to all Members of Safety Clubs for transforming them into change leaders in the prescribed domains, namely Safety against Sexual abuse, Cyber Safety, Safety against Substance Abuse, Campus Including Hostel Safety, Transport Safety, Traffic and Road Safety, etc.
4. Empowering the entire student community through internal training and Competency building by the Members of Safety Clubs in the Larger Thematic Areas as mentioned above.
5. Involving the student community in implementation of the tasks listed out in G.O.Ms.No.36, School Education (General) Department, dated 16.11.2017.
6. Fostering a sense of healthy competition among students through various programmes linked to the above-mentioned thematic areas/domains relating to Safety.
7. Observing International and Indian Thematic Days/Weeks/Months, such as the "The International Day against Drug Abuse and Illicit Trafficking" etc., and having events linked to the same.
8. Increasing awareness through convergence with other stakeholders' organizations, including industry experts, government representatives, civil society representatives, legal experts, celebrities etc.
9. Skill and Competency building in the areas of safe use of social media Tools for personal and future professional development.
10. Developing and deploying KPIs (Key Performance Indicators) for performance evaluation and appropriate reward and recognition system.
11. Development and deployment of reporting and sharing Technology platforms for dissemination of best practices etc., within and across Educational Institutions.
12. The approach shall be participatory, transparent, process-driven and non-judgmental in nature.

Thus, the Safety Clubs will provide a platform for individual students to translate knowledge, attitude and values into action/behaviors based on Rule of Law and develop healthy lifestyles and emerge as confident and responsible citizens and torchbearers for the rest of the society in the areas relating to safety and security.

Timelines:

The Safety clubs will be started in all Government /Government aided/Private /Autonomous Schools, Colleges, Universities and other such institutions in the Telangana state with immediate effect, with active participation from students and the Institutional Managements.

Constitution of Safety Club:

In the each educational institution, under the supervision of Institutional Level Monitoring Committee, there shall be Safety Clubs established covering the safety domains of 1) Safety Against Sexual Abuse, 2) Safety Against Substance Abuse 3) Cyber Safety 4) Campus Including Hostel Safety, 5) Transport Safety 6) Traffic and Road Safety.

Each club will have a minimum strength of five members or more under the guidance of a teacher for every three clubs on an average.

Credits:

Certificate of participation to each active member of the Safety Club and appreciation certificates as applicable will be issued annually by the Head of the Institution. The scope of rolling out of a credit system based on hours of volunteering shall be developed by the State Level Committee for its implementation across the state in all institutions. Similarly, Reward and Recognition system shall be developed and implemented across the state.

Uniforms:

There is no uniform suggested for the members of the Safety Clubs. However, badges can be provided by the Head of the Safety Club at Institution Level based on the badge designed and approved at State Level.

Tenure of the Constituent Members:

The tenure of student representatives of each Safety Club covering various thematic areas at the Institution Level should be such that there shall be a constant rotation and opportunity shall be made available for as many students representatives as possible for larger participation.

Calendar:

The Annual Calendar consisting of topics/subjects to be covered and activities to be undertaken by the respective Safety Clubs, Design of certificates, motto and logo of the Safety Club should be prepared and circulated by the State Level Monitoring Committee for ensuring uniformity across all Institutions in the State.

The Heads of Departments and the Heads of all the Institutions will have take necessary action accordingly to implement this in letter and spirit in all the Government / Government aided/ Private/ Autonomous/ Schools, Colleges, Universities in the State of Telangana.

The District Collectors/Superintendents of Police/Commissioners of Police shall monitor the functioning of the safety clubs on a regular basis.

GOVERNMENT OF TELANGANA
ABSTRACT

School Education - Steps to be taken for the safety and security of the children in the schools in the State - Instructions Issued

SCHOOL EDUCATION(GENL.) DEPARTMENT

G.O.Ms. No.36

Dated:16.12.2017

Read the following:-

1. From the Commissioner & Director of School Education, Telangana, Hyderabad, Lr. Rc. No. 564/PS.3- 1/PED/2017, dt.16-09-2017.
2. Govt.Memo.No.7268/SE.Genl/A2/2017, dated 05.10.2017.
3. From the Asst.Registrar, Supreme Court of India, Notice in WP (Civil) No.874 of 2017, dated 23.09.2017.
4. Orders dt.30.10.2017 of the Honble Supreme Court of India in WP (Criminal) No.136/2017 with WP (Civil) No:874 of 2017 (PIL-W).
5. Govt.Memo.No.7268/SE.Genl/A2/2017, dated 06.10.2017.
6. From the Commissioner & Director of School Education, Telangana, Hyderabad, Lr.Rc. No. 564/PS.3-1/PED/2017, dt. 07.11.2017.

ORDER:-

The safety and security of the children in the schools in the State is of utmost concern and importance to the Government. The responsibility for this safety and security of the children in the schools lies primarily with the school authorities. It is bounden duty of the schools to provide the environment to the children, where they feel safe and free from any form of physical or emotional abuse or harassment.

2. Based on the report of the Commissioner & Director of School Education, Telangana, Hyderabad, as received in the references 1st and 6th read above and in view of the Hon'ble Supreme Court orders mentioned in the reference 4th read above which is to issue detailed Guidelines and as per the provisions of the Right of Children to Free and Compulsory Education (RTE) Act 2009, the Government hereby direct all the unaided/aided private schools and schools affiliated to different Boards such as CBSE, ICSE, IB, Cambridge etc., in the State to implement the Guidelines pertaining to the safety and security of the children as follows:-

- (i) (a) Get the security /safety audit done of their premises and personnel from their respective local police station and follow the security related advice for the safety of the school children.
- (b) Install CCTV Cameras at all vulnerable areas/points in the school premises and ensure they are functional at all times. .
- (c) Ensure that supporting staff is employed only from authorized agencies and proper records are maintained.
- (d) To constitute a Parent-Teacher-Students Committee to address the safety needs of the students and to take regular feedback from the Parents in this regard.
- (e) The access to the school building by outsiders should be controlled and visitors monitored. Maintain Visitors register for every entry and exit of all persons / staff / parents.
- (f) To provide training to the staff so that they discharge their responsibilities properly and promptly to protect children from any form of abuse.
- (g) The school shall constitute Committees for redressal of the Public/Staff/Parents/Students grievances, Internal Complaints Committee on Sexual Harassment and Committees under POCSO (Protection of Children from Sexual Offence) Act, 2012 and details of these Committees along with contact details shall be displayed prominently on School Notice Board and conspicuously on the School Website for the information of all the stakeholders.

- (h) To engage lady conductors and provide separate toilets for drivers and the house keeping team etc.
- (i) Presence of a female attendant to be ensured for pre-nursery to primary sections outside the wash rooms / toilets / changing rooms in all the schools
- (j) The children travelling by school bus should be the responsibility of the school from the time they board the school bus till they are handed over to their parents.
- (k) That a person employed with the schools, if found guilty/charged of any criminal offence / antecedents, besides Protection of Children from Sexual Offences Act (POSCO) and Juvenile Justice Act, should be immediately terminated.
- (ii) Implement the Model Education Code prepared by National University for Educational Planning and Administration in 2015. This can be viewed/downloaded from <http://www.nuepa.org> . A hard copy of the same is also enclosed herewith as Annexure-I.
- (iii) Implement comprehensive set of Guidelines on the Safety and Security of Children issued by the Ministry of Human Resource and Development(MHRD), Govt. of India communicated vide D.O.Lr.No.10-11/2014-EE-4 of Addl.Secretary(SE) dt.09.10.2014. This can be viewed / downloaded from <http://mhrd.gov.in> . A hard copy of the same is also enclosed herewith as Annexure-II.
- (iv) Implement the Guidelines for Safe and Effective use of Internet & Digital Technologies in schools and school buses issued by CBSE vide Circular No.Acad-32/2017, dated 18.08.2017 communicated by MHRD, Govt. of India. This can be viewed/ downloaded from <http://cbse.nic.in> .
- (v) Implement the Regulatory Guidelines for the private 'Play Schools' framed by National Commission for Protection of Child Rights(NCPCR) communicated vide D.O.No.2501/13/2016-17/NCPCR/RTE/49579, dated 21.12.2016 of the Member, NCPCR, based on the National Early Childhood Care and Education (ECCE) Policy of 2013, of the Ministry of Women and Child Development, Govt.of India, New Delhi, issued vide No.6-3/2009-ECCE, dt.27.09.2013. This can be viewed/downloaded from <http://ncpcr.gov.in> .
- (vi) Implement the Guidelines on School Safety Policy, 2016 prepared by the National Disaster Management Authority, Govt. of India. This can be viewed/downloaded from <http://www.ndma.gov.in> .

3. The Commissioner & Director of School Education, Telangana, Hyderabad, is directed to take necessary action to communicate these Guidelines to all the unaided/aided private schools and schools affiliated to different Boards in the State. He must also ensure that the above Guidelines are followed scrupulously by all the schools and any violation / lapses with regard to implementation of these Guidelines will invite stringent action against the school managements, including withdrawal of recognition / NOC of the school concerned.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

RANJEEV R. ACHARYA,
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

The Commissioner & Director of School Education, Telangana, Hyderabad(we).

Copy to

The Regional Joint Director of School Education, Hyderabad and Warangal(we).

All the District Educational Officers in the State(we).

//FORWARDED BY ORDER//


SECTION OFFICER